

**Specification of Competency Standards**  
**for the Manufacturing Technology Industry**  
**Unit of Competency**

Functional Area - Procurement, Logistics Planning and Control

Title	Manual handling
Code	106367L1
Range	This unit of competency is applicable to the relevant worksite of Manufacturing Technology Industry. Practitioners should be capable to follow procedure and introduction and carry out manual handling.
Level	1
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Understand relevant knowledge of manual handling</p> <ul style="list-style-type: none"> <li>• Understand the methods and skills of manual handling, such as avoiding above shoulder reach and avoiding sideways bending of the back</li> <li>• Identify auxiliary manual handling machinery, such as trolley and Manual forklift</li> <li>• Understand job requirements and layout of working environment</li> </ul> <p>2. Manual handling</p> <ul style="list-style-type: none"> <li>• Follow the planned route and procedure to carry out manual handling</li> <li>• Use safe manual handling method which will not damage goods</li> <li>• Use suitable personal protective equipment, such as protective gloves</li> <li>• Report unusual circumstances to related persons</li> </ul> <p>3. Professional handling of manual handling</p> <ul style="list-style-type: none"> <li>• Follow the relevant regulations of Occupational Safety &amp; Health Ordinance and carry out manual handling</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable to carry out relevant work of manual handling correctly and safely</li> <li>• Capable to follow the planned route and procedure, and also use safe manual handling method which will not damage goods.</li> </ul>
Remark	