

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Operations Management

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| Title | Manage budgets and financial plans |
| Code | LOSAOM602B |
| Range | This unit of competency is applicable to logistics service providers. Practitioners should be able to apply financial management knowledge to ensure that the effective use of financial resources. |
| Level | 6 |
| Credit | 6 (For Reference Only) |
| Competency | <p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Possess the relevant knowledge of business finance <ul style="list-style-type: none"> • Know about the principles of business finance • Know about the business operations in logistics related industries • Know about the best practices in the industry • Understand company policy and procedures 2. Plan financial management approaches <ul style="list-style-type: none"> • Access financial plans • Clarify financial plans with relevant personnel to ensure that the predictable outcomes are feasible, precise and understandable • Negotiate required changes to financial plans with relevant personnel • Prepare contingency plans 3. Implement financial management approaches <ul style="list-style-type: none"> • Distribute relevant details of financial plans to team members • Provide support to ensure that team members can perform required roles allied with the financial management • Access relevant resources and systems to supervise financial management processes 4. Monitor and control finances <ul style="list-style-type: none"> • Implement processes to monitor and control expenditure and cost across the team • Monitor expenditure and cost to identify variations and overruns • Monitor required contingency plans to maintain financial objectives • Report on expenditure and cost according to company's financial protocols 5. Review and evaluate financial management processes <ul style="list-style-type: none"> • Collate data and information on the effectiveness of financial management processes within the team • Analyse the effectiveness of existing processes • Provide effective recommendations for further improvements • Monitor the agreed improvements aligned with financial objectives of the organisation |
| Assessment Criteria | <p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of planning and implementing budget and financial plans; • Capable of monitoring and controlling finances; and • Capable of reviewing and evaluating financial management processes. |
| Remark | |