

**Specification of Competency Standards**  
**for the Logistics Industry**  
**Unit of Competency**

Functional Area - Smart Logistics

Title	Manage information systems or knowledge management systems or any other relevant systems
Code	LOSAEL602B
Range	This unit of competency is applicable logistics service providers. Practitioners should be able to apply relevant knowledge of information systems or knowledge management systems to retain key information and corporate knowledge, and to improve business outcomes.
Level	6
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess the relevant knowledge of information systems and knowledge management systems or any other relevant systems</p> <ul style="list-style-type: none"> <li>• Understand the operations and workflows of logistics and related industries</li> <li>• Understand the potential irregularities occurred in the daily operations and solutions made by individual</li> <li>• Understand the sources of knowledge internally and externally</li> <li>• Know about the principles of continuous learning culture</li> </ul> <p>2. Organise learning to use knowledge or information management systems or any other relevant systems</p> <ul style="list-style-type: none"> <li>• Identify learning needs of relevant system</li> <li>• Identify and secure required resources for learning activities</li> <li>• Organise learning activities</li> <li>• Promote use of the information systems throughout the organisation</li> <li>• Monitor the access rates and the effectiveness of learning activities</li> </ul> <p>3. Manage use of knowledge or information management systems</p> <ul style="list-style-type: none"> <li>• Ensure proper and completed training of individual</li> <li>• Ensure system implementation are monitored for effective and efficiency</li> <li>• Address system implementation issues and problems where appropriate</li> <li>• Monitor systems integration and alignment</li> <li>• Establish key performance indicators and measurement tools</li> <li>• Collect information for performance review</li> <li>• Manage system failure contingencies</li> </ul> <p>4. Review use of knowledge or information management systems</p> <ul style="list-style-type: none"> <li>• Analyse and report the effectiveness, strengths and limitations of systems</li> <li>• Review operational plan and determine the effectiveness of system to intended outcomes</li> <li>• Make recommendations for system improvement, and procedures or work practices improvement</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable of analysing the strengths and weaknesses of information or knowledge management systems or relevant systems;</li> <li>• Capable of organising, managing, and critically reviewing the use relevant systems; and</li> <li>• Capable of analysing the effectiveness, strength and limitation of systems and making effective recommendations for improvement</li> </ul>

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Remark	
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