

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Safety and Security

Title	Implement accident-emergency procedures
Code	LOCUSS402B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying knowledge of emergency management and OSH to implement accident-emergency procedures. All activities should be performed according to OSH (OSH) codes/regulations and workplace requirements concerning the accident or emergency events (e.g., OSH Ordinance Cap. 509 and subsidiary regulations).
Level	4
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Knowledge of emergency management and OSH <ul style="list-style-type: none"> • Know about principles of emergency management • Know about OSH codes and regulations • Understand emergency procedures for such situations as fire, chemical spills, gas leaks, first aid, explosions, natural disasters, riots, and workplace violence • Understand relevant regulatory requirements 2. Respond to the incident <ul style="list-style-type: none"> • Receive, analyse and confirm accidents, incidents, and emergencies details • Identify and action immediate co-ordination requirements with reference to emergency procedures (including chain of command, disaster plan, evacuation, incident reporting, and injury reporting) • Clarify assistance required and report immediately • Make requests for assistance 3. Co-ordinate on-site activities <ul style="list-style-type: none"> • Assume site control activities upon arrival and inform operator and other authorities present • Assist to customers and operators within the limitations of organisation requirements (e.g., 1st: protection of life; 2nd: prevent spread of hazard; 3rd: save assets in affected area; and 4th: eliminate the hazard) • Notify details of personnel, including names and nature of injuries to relevant personnel • Provide assistance to relevant authorities 4. Finalise accident/emergency process and complete recordscomplete records <ul style="list-style-type: none"> • Provide relevant information • Complete and process documents and reports 5. Complete follow-up actions <ul style="list-style-type: none"> • Notify details of affected personnel (e.g., names, nature of injuries and follow-up treatments to next-of-kin) • Investigate incidents and complete reports • Review the effectiveness of accident procedures and emergency plans, and provide recommendations for changes if required

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Assessment Criteria	The integrated outcome requirements of this unit of competency are: <ul style="list-style-type: none">• Capable of responding to the incident and co-ordinating on-site activities;• Capable of finalising accident/emergency process and complete records; and• Capable of carrying out follow-up actions and reviewing the effectiveness of emergency plans and procedures, and provide recommendations
Remark	