

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Safety and Security

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| Title | Co-ordinate malfunction |
| Code | LOCUSS302B |
| Range | This unit of competency is applicable to logistics service providers. Practitioners should be capable of using judgment and discretion to co-ordinate malfunction and emergencies with reference to established workplace emergency policy and procedures |
| Level | 3 |
| Credit | 3 (For Reference Only) |
| Competency | <p>Performance Requirements</p> <p>1. Knowledge of managing emergencies</p> <ul style="list-style-type: none"> • Know about the concept of emergency management • Know about relevant regulatory requirements • Understand company policy and procedures <p>2. Evaluate malfunction and/or emergency situations</p> <ul style="list-style-type: none"> • Identify and clarify causes and effects of malfunction/emergency situations • Apply relevant malfunction /emergency procedures (e.g., procedure carried out during a fire alarm, and medical emergency procedure when first aid is needed) • Identify the nature of risks, and communicate to the relevant personnel or authorities • Take appropriate precautions and action to handle DG, and explosive/hazardous substances with reference to workplace policy (e.g., safety of staff and visitors, and minimise disruption and risk) <p>3. Consult with relevant personnel</p> <ul style="list-style-type: none"> • Report the causes and effects of malfunction/emergency • Provide assistance and relevant information to relevant authorities • Obtain emergency information and communicate with relevant personnel <p>4. Co-ordinate malfunction and/or emergency situations situation</p> <ul style="list-style-type: none"> • Take suitable measures to co-ordinate traffic at malfunction • Take appropriate precautions with reference to workplace procedures (e.g., work with emergency control team, provide adequate information for emergency service, complete the evacuation of affected areas, and secure affect areas) • Require assistance to minimise risks and damages with reference to established workplace emergency policy and procedures • Take suitable measures to protect and control and protect the malfunction and/or affected areas <p>5. Complete documentation</p> <ul style="list-style-type: none"> • Complete and record required documents and reports |
| Assessment Criteria | <p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of evaluating emergency situations and consulting with relevant personnel; and • Capable of co-ordinating emergency situations and complete documentation |
| Remark | |