

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Transport and Handling

Title	Manage freight transit
Code	LOCUCT504B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of managing freight transit with reference to relevant local and international standards, codes, and regulatory requirements.
Level	5
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Possess the knowledge of cargo handling and freight transport <ul style="list-style-type: none"> • Know about the principles of freight transport • Know about the principles of cargo handling • Understand the practices of freight transfer for both local and international standards and regulatory requirement 2. Analyse freight transit requirements <ul style="list-style-type: none"> • Identify international regulations and workplace policies for freight transit • Obtain and analyse information on current and potential customers and their freight requirements with reference workplace policy • Identify special requirements (e.g. characteristics of cargo, and customer needs) • Access the resources and capability of the company to meet the special requirement • Evaluate appropriate options for freight transit to meet the special requirements • Document selected options for freight transit arrangements • Search and allocate external resources to fulfil the requirement of co-loaders, carriers, agents, etc. 3. Plan for freight transfer <ul style="list-style-type: none"> • Define the process requirements for freight transit • Evaluate and establish appropriate workflow and systems to facilitate freight transit • Identify and document human resources requirements to organise freight transit • Initiate action to ensure staff are recruited/assigned/ trained in accordance with identified human resource requirements • Identify required facilities and equipment (e.g., office space, computer and communications equipment) and initiate action for appropriate assignment or procurements • Document/update quality standards and procedures for proposed freight transit 4. Monitor freight transit <ul style="list-style-type: none"> • Monitor freight transit against identified quality standards and compliance with international regulatory requirements • Identify non-compliance with quality standards or regulatory requirements and take appropriate action to rectify any identified problems and prepare non-compliance report with suggested solution • Monitor customer satisfaction with freight transit services using appropriate methods • Consider customer concerns and suggestions for service improvements • Establish key performance indicators and measurement standard to ensure the compliance of special requirement

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	<ul style="list-style-type: none"> • Complete reports and other required documentation related to freight transit operations and report to relevant personnel <p>5. Review freight transfer operations</p> <ul style="list-style-type: none"> • Monitor any changes in international codes and regulations relevant to freight transit • Review and identify freight transit requirements on a regular basis • Initiate effective action to ensure ongoing compliance of workplace procedures and regulatory requirements • Identify internal and external training requirement for the team members
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of analysing freight transit requirements; • Capable of planning the procedures and systems for freight transit; • Capable of monitoring freight transit and ensure the compliance of designed quality standard and international regulatory requirement; and • Capable of reviewing the effectiveness of freight transport operations according to the international regulatory rules and regulations
Remark	