

**Specification of Competency Standards**  
**for the Logistics Industry**  
**Unit of Competency**

Functional Area - Cargo Transport and Handling

Title	Monitor storage facilities
Code	LOCUCT405B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying product and facility management knowledge to monitor storage facilities according to regulations and requirements (e.g. Dangerous Goods Ordinance Cap.295, and Electricity Ordinance Cap. 406 (Part VII)).
Level	4
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess the knowledge of facility management</p> <ul style="list-style-type: none"> <li>• Understand relevant regulatory requirements</li> <li>• Understand company policy and procedures</li> <li>• Understand the number and type of license/permit required for storage of different types of goods and government department involved</li> <li>• Understand the cargo specification and the requirement of storage like equipment, safety, length of storage allowed</li> <li>• Understand the sources of obtaining updated requirement from different resources – government departments, associations</li> <li>• Know about the principles of facility management</li> </ul> <p>2. Determine site functions and operations</p> <ul style="list-style-type: none"> <li>• Identify layout of storage facilities, work flow and activities undertaken in each zone</li> <li>• Identify type of storage facilities, their purpose and associated risk factors</li> <li>• Obtain appropriated documents from customers on the specification of goods to be stored</li> <li>• Access inventory lists through record management systems</li> <li>• Identify goods storage segregation rules</li> </ul> <p>3. Monitor storage operations</p> <ul style="list-style-type: none"> <li>• Confirm inventory data to match goods/freight and applicable storage requirements</li> <li>• Supervise storage areas to ensure movement of personnel and goods/freight</li> <li>• Check storage facilities to maintain appropriate operational capacity</li> <li>• Monitor condition of goods/materials to ensure appropriate quality is maintained</li> <li>• Note discrepancies/changes to storage requirements and/or inventory lists and take action</li> <li>• Initiate appropriate action in response to breaches of operating procedures or to an emergency/incident</li> <li>• Document operational actions and investigative outcomes</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable of applying knowledge of product and warehouse management to determine site functions and operating process and procedures; and</li> <li>• Capable of monitoring storage operations</li> </ul>
Remark	