

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Plan jobs and set up work areas
2. Code	LOWHCT401A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying relevant permit/licence requirements, standards, codes, and regulatory requirements to plan the operations of cargo handling equipment and set up work areas prior to lift in a variety of operational contexts.
4. Level	4
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of cargo handling operations</p> <ul style="list-style-type: none"> • Understand the cargo handling operations • Understand the job requirements and work area • Know about the relevant permit/licence requirements, regulations, safety standards and codes of practice <p>6.2.1 Obtain and confirm job instructions/work specifications</p> <ul style="list-style-type: none"> • Obtain and check job instructions to ensure specifications include all necessary information • Interpret lift plan and other work specifications and seek clarification if necessary <p>6.2.2 Co-ordinate loading of cargo handling equipment</p> <ul style="list-style-type: none"> • Identify and obtain specific resources necessary for job • Pack and secure equipment is done properly to ensure injury and damage are avoided during transportation of the equipment <p>6.2.3 Assess job requirements and work area</p> <ul style="list-style-type: none"> • Identify adequate site access • Identify potential hazards and select appropriate control and elimination measures • Estimate and confirm dimensions and weight of load with customer and relevant personnel to ensure job is within the crane capacity limits • Interpret site information and confirm requirements with site supervisor • Assess area to ensure sufficient space to establish crane and conduct lift • Assess need to move cargo handling equipment and plan travel route to ensure safety • Discuss any safety or feasibility concerns of the lift with the customer report to supervisor if it is not resolve • Anticipate customer requirements and make suggestions to maximise safety and efficiency and minimise inconvenience <p>6.2.4 Design job plan</p> <ul style="list-style-type: none"> • Develop job plan to include control measures, safety procedures, and hazard prevention align with relevant standards, codes, and manufacturers specifications • Consult cranes load chart and information taken into account in planning the job • Take customer priorities, job requirements, and workplace rules and procedures into account the job plan • Discuss and confirm job plan with relevant personnel • Document job plan details as required <p>6.2.5 Set up work area</p> <ul style="list-style-type: none"> • Advise site personnel and public of any danger and isolate site/work area as necessary in compliance with legislative, regulatory and customer requirements • Follow site safety procedures • Identify and fit required protective equipment with reference to manufacturers guidelines and customer requirements • Assemble and erect ancillary equipment where appropriate • Prepare load destination and travel route where applicable

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	<p>6.3 Review the operations of cargo handling</p> <ul style="list-style-type: none">• Conduct review on the effectiveness of cargo handling operations• Provide recommendations for future improvement
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none">• Capable of confirming job instructions and work specifications• Capable of co-ordinating appropriate equipments and assess job requirements• Capable of developing job plan and set up work area under instruction• Capable of reviewing the operations of cargo handling
8. Remarks	