

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Implement accident-emergency procedures
2. Code	LOCUSS402A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying knowledge of emergency management and OSH to implement accident-emergency procedures. All activities should be performed according to occupational safety and health (OSH) codes/regulations and workplace requirements concerning the accident or emergency events (e.g., Occupational Safety and Health Ordinance Cap. 509 and subsidiary regulations).
4. Level	4
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of emergency management and OSH</p> <ul style="list-style-type: none"> • Know about principles of emergency management • Know about OSH codes and regulations • Understand emergency procedures for such situations as fire, chemical spills, gas leaks, first aid, explosions, natural disasters, riots, and workplace violence • Understand relevant regulatory requirements <p>6.2.1 Respond to the incident</p> <ul style="list-style-type: none"> • Receive, analyse and confirm accidents, incidents, and emergencies details • Identify and action immediate co-ordination requirements with reference to emergency procedures (including chain of command, disaster plan, evacuation, incident reporting, and injury reporting) • Clarify assistance required and report immediately • Make requests for assistance <p>6.2.2 Co-ordinate on-site activities</p> <ul style="list-style-type: none"> • Assume site control activities on arrival and inform operator and other authorities present • Assist to customers and operators within the limitations of organisation requirements (e.g., 1st: protection of life; 2nd: prevent spread of hazard; 3rd: save assets in affected area; and 4th: eliminate the hazard) • Notify details of personnel, including names and nature of injuries to relevant personnel • Provide assistance to relevant authorities <p>6.2.3 Finalise accident/emergency process and complete records</p> <ul style="list-style-type: none"> • Provide relevant information • Complete and process documents and reports <p>6.2.4 Complete follow-up actions</p> <ul style="list-style-type: none"> • Notify details of affected personnel (e.g., names, nature of injuries and follow-up treatments to next-of-kin) • Investigate incidents and complete reports • Review the effectiveness of accident procedures and emergency plans, and provide recommendations for changes if required
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of responding to the incident and co-ordinating on-site activities • Capable of finalising accident/emergency process and complete records • Capable of carrying out follow-up actions and reviewing the effectiveness of emergency plans and procedures, and provide recommendations
8. Remarks	