

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Co-ordinate breakdowns
2. Code	LOCUSS302A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of using judgment and discretion to co-ordinate breakdowns and emergencies with reference to established workplace emergency policy and procedures
4. Level	3
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of managing emergencies</p> <ul style="list-style-type: none"> • Know about the concept of emergency management • Know about relevant regulatory requirements • Understand company policy and procedures <p>6.2.1 Evaluate breakdown and/or emergency situations</p> <ul style="list-style-type: none"> • Identify and clarify causes and effects of breakdown/emergency situations • Apply relevant breakdown/emergency procedures (e.g., procedure carried out during a fire alarm, and medical emergency procedure when first aid are needed) • Identify the nature of risks, and communicate to the relevant personnel or authorities • Take appropriate precautions and action to handle dangerous goods, and explosive/hazardous substances with reference to workplace policy (e.g., safety of staff and visitors, and minimise disruption and risk) <p>6.2.2 Consult with relevant personnel</p> <ul style="list-style-type: none"> • Report the causes and effects of breakdown/emergency • Provide assistance and relevant information to relevant authorities • Obtain emergency information and communicate with relevant personnel <p>6.2.3 Co-ordinate breakdown and/or emergency situations</p> <ul style="list-style-type: none"> • Take suitable measures to co-ordinate traffic at breakdown • Take appropriate precautions with reference to workplace procedures (e.g., work with emergency control team, provide adequate information for emergency service, complete the evacuation of affected areas, and secure affect areas) • Require assistance to minimise risks and damages with reference to established workplace emergency policy and procedures • Take suitable measures to protect and control and protect the breakdown and/or affected areas <p>6.2.4 Complete documentation</p> <ul style="list-style-type: none"> • Complete and record required documents and reports
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of evaluating emergency situations and consulting with relevant personnel • Capable of co-ordinating emergency situations and complete documentation
8. Remarks	