

## Specification of Competency Standards for the Logistics Industry

### Unit of Competency

1. Title	Organise freight transport operations
2. Code	LOCUPD303A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of organising transport of goods with reference to the freight transport requirements.
4. Level	3
5. Credits	3 (for reference only)
6. Competency	<u>Performance Requirements:</u>
	<p>6.1 Knowledge of principles and procedures of freight transport</p> <ul style="list-style-type: none"> <li>• Know about principles and procedures of transporting goods prior to shipment</li> <li>• Understand relevant standards, codes, and regulatory requirements for freight transport</li> <li>• Understand workplace policy and procedures</li> </ul> <p>6.2.1 Plan transport operations</p> <ul style="list-style-type: none"> <li>• Apply product knowledge and workplace procedures to analyse the transportation process</li> <li>• Identify local and international standards, codes, procedures, and regulatory requirements for the transport of goods</li> <li>• Identify resources (e.g., handling equipment, competencies of staff members, storage areas, cargo handling equipment and vehicles) to match the tasks</li> <li>• Plan work processes to meet transport schedule</li> <li>• Identify types of transportation required with reference to cargo types, customer requirements, and delivery time</li> <li>• Where appropriate, identify multiple transport modes</li> <li>• Select goods transfer methods between transport modes</li> </ul> <p>6.2.2 Organise freight transport</p> <ul style="list-style-type: none"> <li>• Allocate and supervise manpower, equipment and temporary storage areas (where appropriate)</li> <li>• Secure cargoes to prevent damage to contents</li> <li>• Identify and select handling methods suitable for the goods and transport method</li> <li>• Inform relevant personnel of work requirements and schedule</li> <li>• Monitor work processes to ensure resources are well maintained</li> <li>• Note cargo discrepancies and undertake actions</li> </ul> <p>6.2.3 Complete documentation process</p> <ul style="list-style-type: none"> <li>• Implement monitoring processes to track the movement of cargo</li> <li>• Communicate to appropriate personnel to meet reporting and workplace requirements</li> <li>• Complete workplace documentation and file/store</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirement of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable of planning transport operations</li> <li>• Capable of organising freight transport</li> <li>• Capable of completing documentation process</li> </ul>
8. Remarks	