

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Implement border clearance functions
2. Code	LOCUIE304A
3. Range	This UoC is applicable to logistics service providers. Practitioners should be capable of implementing border clearance functions according to the relevant customs and regulatory requirements (e.g., Import and Export Ordinance Cap. 60 and its subsidiary regulations).
4. Level	3
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of border clearance</p> <ul style="list-style-type: none"> • Know about the process of border clearance • Understand the regulatory requirements of border clearance • Understand the company's policy and business operation <p>6.2.1 Use information system for import declarations</p> <ul style="list-style-type: none"> • Determine information required for import declarations • Prepare required information for import declarations • Support staff delegated to prepare required information to complete tasks accurately and in a timely manner • Check information for accuracy • Collate and enter required information for import declarations • Review questions relating to lodgment of the import declaration <p>6.2.2 Resolve problems arising from lodgment of entries or import declarations</p> <ul style="list-style-type: none"> • Monitor progress of preparing import declarations for lodgment • Identify problems arising before or after lodgment of the import declarations and take action to address problems <p>6.2.3 Undertake post-entry amendments where applicable</p> <ul style="list-style-type: none"> • Confirm needs for amendments as required • Amend import declarations in accordance with Customs and related regulatory requirements
7. Assessment Criteria	<p>The integrated outcome requirements of this UoC are:</p> <ul style="list-style-type: none"> • Capable of identifying required information after completion of import declarations • Capable of resolving problems arising from lodgment of entries • Capable of undertaking post-entry amendments • Capable of selecting and using the technology required for basic border clearance functions
8. Remarks	