

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Apply specialist permit requirements for customs clearance
2. Code	LOCUIE302A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying specialist permit requirements as a customs clearance activity according to the relevant customs and regulatory requirements (e.g., Import and Export Ordinance Cap. 60 and its subsidiary regulations).
4. Level	3
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of specialist permit requirements</p> <ul style="list-style-type: none"> • Know about special permit requirements • Understand company policy and procedures • Know about business operations of the transport and logistics industries <p>6.2.1 Identify the requirements</p> <ul style="list-style-type: none"> • Identify goods requiring permits for import/export • Identify goods and commodities restricted/prohibited for import/export under the regulatory <p>6.2.2 Assess permit applications</p> <ul style="list-style-type: none"> • Understand and follow permit application process by the applicant • Engage specialist expertise to clarify permit application process as required • Gather and document information required for permit application • Identify and gather other required documentation • Undertake liaison with customer as required to facilitate completion of permit application • Check permit application and other required documentation • Inform customer about the application process and progress <p>6.2.3 Facilitate gaining of permits</p> <ul style="list-style-type: none"> • Communicate permit requirements to customers • Identify and address problems arising with application • Enter into negotiations and discussions with customers, relevant personnel and permit issuing authorities to facilitate issuing of permits • Review approved applications to ensure compliance with customer requirements • Store application and permit documentation
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of identifying the required permits and assisting permit applications • Capable of facilitating the processing of permits • Capable of communicating and negotiating with customs and government agencies responsible for the issuing of permits
8. Remarks	