

## Specification of Competency Standards for the Logistics Industry

### Unit of Competency

1. Title	Implement e-logistics training programmes
2. Code	LOCUEL408A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of assisting in the implementation of e-logistics training programmes with reference to company's e-logistics procedures, processes, and requirements.
4. Level	4
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of e-logistics</p> <ul style="list-style-type: none"><li>• Understand the concept of e-logistics</li><li>• Understand the company's logistics operations and its policy and procedures</li><li>• Understand relevant regulatory requirements</li></ul> <p>6.2 Implement training programmes</p> <ul style="list-style-type: none"><li>• Implement e-logistics courses and training programmes in accordance with company's human resources requirements</li><li>• Prepare materials for training programmes,</li><li>• Establish file systems to maintain relevant training records</li><li>• Submit training information and training records to relevant personnel</li></ul> <p>6.3 Conduct assessment</p> <ul style="list-style-type: none"><li>• Conduct assessment on training courses with appropriate methods</li><li>• Review the effectiveness of the training programme courses and provide recommendation for further improvement where appropriate</li></ul>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"><li>• Capable of understanding knowledge of e-logistics</li><li>• Capable of implementing basic e-logistics courses and training programme</li><li>• Capable of assessing the course effectiveness</li></ul>
8. Remarks	