

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Manage and handle emergencies
2. Code	LOCUSS410A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying workplace procedures to manage emergencies in workplace.
4. Level	4
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of emergency management</p> <ul style="list-style-type: none"> • Know about emergency management • Know about relevant regulations (e.g., Dangerous Goods Ordinance and Occupational Safety and Health Ordinance) • Understand company objectives and policy <p>6.2.1 Respond to emergency situations</p> <ul style="list-style-type: none"> • Identify and assess emergency and potential emergency situations • Prioritise needs in accordance with the workplace emergency response plans/procedures (e.g., availability of technical information, designation of emergency response leader and alternate emergency response leader, identification of clear internal/external communication channels and notification lists, protection of personnel safety; identification of alternate water sources and supplies of safety equipment; and protection of property) • Handle situations appropriately with reference to workplace emergency procedures • Complete incident reports accurately in accordance with regulatory and workplace emergency procedures <p>6.2.2 Take required actions</p> <ul style="list-style-type: none"> • Fulfil responsibilities in accordance with the emergency response plans and procedures • Provide assistance to conduct an initial survey of the scene of an emergency • Provide assistance to control the site before and after the arrival of emergency services <p>6.2.3 Arrange support and assistance</p> <ul style="list-style-type: none"> • Arrange medical assistance and support as required in accordance with workplace procedures • Arrange first aid support before the arrival of medical assistance in accordance with relevant workplace procedures <p>6.2.4 Communicate with staff members and visitors</p> <ul style="list-style-type: none"> • Identify safety needs arising from emergency situations and meet the needs with reference to established workplace emergency procedures • Provide appropriate and timely advice to staff members and visitors on emergency situations and provide instructions in accordance with workplace emergency procedures • Demonstrate and explain evacuation procedures in accordance with workplace procedures
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are</p> <ul style="list-style-type: none"> • Capable of responding to emergency • Capable of taking required actions to manage emergencies • Capable of arranging support and assistance, and communicating with related parties
8. Remarks	