

## Specification of Competency Standards for the Logistics Industry

### Unit of Competency

1. Title	Implement workplace security procedures
2. Code	LOCUSS305A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of applying knowledge of security management to implement workplace security procedures. All activities should be performed with reference to workplace security requirements and operating procedures.
4. Level	3
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> 6.1 Relevant knowledge of security procedures <ul style="list-style-type: none"><li>• Know about principles of security management</li><li>• Understand relevant regulatory requirements</li><li>• Understand company policy and relevant security procedures</li></ul> 6.2.1 Monitor and check goods and personnel entering the worksite <ul style="list-style-type: none"><li>• The entry and exit of personnel and vehicles are controlled to prevent unauthorised entry or removal of goods and properties</li><li>• Report potential security breach immediately to designated personnel</li></ul> 6.2.2 Carry out surveillance of work areas <ul style="list-style-type: none"><li>• Carry out surveillance of work areas</li><li>• Take appropriate action in case of security breach and report incident</li></ul> 6.2.3 Deal with security incidents emergencies and write reports <ul style="list-style-type: none"><li>• Deal with security incidents/emergencies</li><li>• Contact emergency services/security/police</li><li>• Distribute written reports of emergencies/incidents to responsible parties</li></ul> 6.2.4 Complete required documentation <ul style="list-style-type: none"><li>• Complete surveillance reports and documentation and dispatch files</li></ul>
7. Assessment Criteria	The integrated outcome requirements of this unit of competency are: <ul style="list-style-type: none"><li>• Capable of applying relevant knowledge of workplace security procedures</li><li>• Capable of monitoring goods/personnel entering the worksite</li><li>• Capable of dealing with security incidents/emergencies</li></ul>
8. Remarks	