

Specification of Competency Standards for the Logistics Industry

Unit of Competency

1. Title	Formulate e-logistics training programmes
2. Code	LOCUOM520A
3. Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of formulating e-logistics training programmes for staff members in accordance with the company's operations policies and needs.
4. Level	5
5. Credit	3 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements:</u></p> <p>6.1 Knowledge of e-logistics training</p> <ul style="list-style-type: none"> • Understand the principles of e-logistics training • Know about the training needs of operators in the logistics related industries • Know about the training needs new staff members and existing staff members • Know about the regulatory requirements on e-logistics training <p>6.2 Formulate e-logistics training programmes</p> <ul style="list-style-type: none"> • Stipulate regulatory requirements on e-logistics training needs • Stipulate the standards required in accordance with company requirements • Stipulate the internal training needs and requirements • Assess the requirements of resources (e.g., equipment, training materials, and trainers) to meet the training needs • Assess the modes of training (e.g., internal workshop, training services provided by institutions and/or professional societies) in accordance with the needs of the company • Select suitable training items for training and development of staff members • Decide the priority and frequency of training in accordance with company requirements • Assess the influence of training programmes on the daily operations of the company • Formulate suitable e-logistics training programmes in accordance with the operations and development direction of the company <p>6.3 Evaluate e-logistics training programmes</p> <ul style="list-style-type: none"> • Collect feedback and evaluate the feedback • Identify areas for improvements • Provide recommendation to enhance the effectiveness of the e-logistics training programmes • Complete reports or provide guidelines for e-logistics training of the company
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of applying the knowledge of e-logistics training • Capable of formulating e-logistics training for logistics staff
8. Remarks	