

**Specification of Competency Standards for the Logistics Industry**  
**Unit of Competency**

1. Title	Handle cargo delivery without original bill of lading
2. Code	LOGGIE301A
3. Range	This unit of competency is applicable to logistics companies, freight forwarders and shipping companies. Practitioners should be capable to handle cargo delivery without original bill of lading.
4. Level	3
5. Credit	6 ( for reference only )
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Basic knowledge of cargo delivery without original bill of lading</p> <ul style="list-style-type: none"> <li>◆ Understand sea transport procedures and the rights and responsibilities of all participants</li> <li>◆ Understand the difference between bill of lading and sea waybill</li> <li>◆ Understand the delivery procedures using bill of lading or other documents (e.g. sea waybill)</li> <li>◆ Understand the functions of bill of lading, sea waybill, memo bill of lading and other delivery documents, and their importance to the handling of delivery</li> <li>◆ Understand the reasons of non-delivery</li> <li>◆ Understand the consequence of delivery without original bill of lading</li> <li>◆ Understand the purpose of bank guarantee or company guarantee</li> <li>◆ Understand the purpose of the letter of indemnity and its validity</li> <li>◆ Understand the flow of abnormal delivery</li> <li>◆ Understand the legal and insurance arrangements related to delivery of maritime goods</li> </ul>

	<p>6.2 Basic procedures for cargo delivery without original bill of lading</p> <ul style="list-style-type: none"> <li>◆ Inquire the consignor at the point of delivery or port of loading according to procedures if the consignee is unable to present the original bill of lading or any valid proof</li> <li>◆ Verify information about the consignor, consignee or Notify Party of the cargoes in question</li> <li>◆ Contact the consignor or his agent about procedures of cargo delivery without original bill of lading such as change of consignee or telex release</li> <li>◆ Handle procedures for delivery of goods without original bill of lading but with company guarantee or bank guarantee</li> <li>◆ Contact the consignor and verify the validity of the bank guarantee submitted by the consignee</li> <li>◆ Record and file relevant supporting documents</li> </ul>
<p>7. Assessment Criteria</p>	<p>The integrated outcome requirement of this unit of competency is:</p> <p>(i) Capable to handle correct procedures according to procedures and requirements specified by the company so as to minimize the risk for delivery without original bill of lading that the company may take.</p>
<p>8. Remarks</p>	