

**Specification of Competency Standards for the Logistics Industry**  
**Unit of Competency**

1. Title	Obtain licence for freight operation and make relevant administrative arrangements
2. Code	LOCUOM203A
3. Range	This unit of competency is applicable to sea freight, air freight and express operators. Practitioners should be capable to apply for a licence necessary for freight operation and make relevant arrangements for the company.
4. Level	2
5. Credit	6 ( for reference only )
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Basic knowledge about freight operation licensing</p> <ul style="list-style-type: none"> <li>◆ Understand government requirements for establishing and operating a logistics company, such as registration of licences, vehicles and ships</li> <li>◆ Know about the government departments related to logistics operation, such as Marine Department and Civil Aviation Department</li> <li>◆ Understand basic legislations and business requirements of Mainland China and regions involved</li> <li>◆ Understand the process, guideline, requirements, charges and source of information for licence application</li> <li>◆ Understand the necessity and importance of operation licence</li> <li>◆ Understand the application procedures for operation licence</li> </ul> <p>6.2 Obtain licence for freight operation</p> <ul style="list-style-type: none"> <li>◆ Handle issues related to local and overseas licences and permits according to operational needs and requirements of the company:</li> </ul>

	<ul style="list-style-type: none"> <li>• apply to organizations or departments concerned in writing</li> <li>• Complete application form obtained from organizations or departments concerned</li> <li>◆ Prepare necessary information, documents or files for submission to organizations or departments concerned</li> <li>◆ Inform organizations or departments concerned of any change in operational requirements according to instructions</li> <li>◆ Renew the licence or permit before it expires</li> <li>◆ Obtain regularly information relevant to freight operation licensing and update information</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>(i) Capable to master the arrangements for all kinds of licences or permits necessary for the operation of the company; and</li> <li>(ii) Capable to obtain information relevant to freight operation licensing and update information; and renew the licences or permits before they expire.</li> </ul>
8. Remarks	