

**Specification of Competency Standards for the Logistics Industry**  
**Unit of Competency**

1. Title	Apply all kinds of freight information
2. Code	LOCUOM201A
3. Range	This unit of competency is applicable to all sea freight, air freight and express operators. Practitioners should be capable to collect freight related information, compile it initially, and summarize, under supervision, into highlights for management's reference or use.
4. Level	2
5. Credit	6 ( for reference only )
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Basic knowledge of freight information</p> <ul style="list-style-type: none"> <li>◆ Understand the source of freight information, such as statistics, market information, academic analysis, etc.</li> <li>◆ Understand the channel of obtaining freight information, such as, government statistics, academic researches conducted by institutions, forecasts done by large organizations, newspapers, etc.</li> <li>◆ Understand types of freight information</li> <li>◆ Understand the collection methods of freight information, such as periodical subscription, categorized newspaper cutting</li> <li>◆ Master basic statistics for data collection</li> </ul> <p>6.2 Apply all kinds of freight information</p> <ul style="list-style-type: none"> <li>◆ Arrange for obtaining freight information regularly</li> <li>◆ Browse freight information, master its nature and content involved, and save/file by category</li> </ul>

	<ul style="list-style-type: none"> <li>◆ Put in special category information that has direct relationship with or impact on the company's operation</li> <li>◆ Obtain data regularly for statistical use</li> <li>◆ Summarize the freight information, under supervision, into highlights for use by the management of different departments</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>(i) Capable to collect freight information, and point out the importance of its types and sources to the company; and</li> <li>(ii) Capable to make initial compilation of freight data and information effectively.</li> </ul>
8. Remarks	