

Specification of Competency Standards for the Logistics Industry
Unit of Competency

1. Title	Understand different trading modes and their requirements on import, export and re-export documents
2. Code	LOCUIE301A
3. Range	This unit of competency is applicable to different kinds of logistics companies. Practitioners should be capable to understand different trading modes and their requirements on import, export and re-export documents.
4. Level	3
5. Credit	9 (for reference only)
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Basic knowledge of different trading modes</p> <ul style="list-style-type: none"> ◆ Understand the concepts of different trading modes, including import/export, re-export, various types of processing trade, compensation trade, trading between Taiwan and mainland China, e-trade, etc. ◆ Know about the trading mode of the Mainland China and its customs system ◆ Understand specific logistics processes involved in different trading modes, such as custom’s supervision, warehousing arrangement, bonded arrangement, customer transfer arrangement, customer seal, joint inspection, etc. ◆ Understand freight process and documentation involved in different trading modes ◆ Understand organizations and government departments involved in different trading modes

	<p>6.2 Handle documents for different trading modes</p> <ul style="list-style-type: none"> ◆ Collect documents required from the shipper or its agent, such as agreement for transaction or processing, invoice, import, export or re-export permit and document, etc. ◆ Prepare freight documents to be issued by the company ◆ Check the documents according to the checklist ◆ Request the consignee to issue an appropriate and valid receipt for goods ◆ Prepare and handle customs clearance and declaration documents ◆ Prepare appropriate documents for storage, picking and delivery of cargoes under supervision according to the needs of the organizations or departments ◆ Urge customers and other companies or departments to provide documents required ◆ Submit documents required by the organizations or departments
7. Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <p>(i) Capable to handle import, export or re-export documents correctly according to different trading needs.</p>
8. Remarks	