

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Occupational Safety and Health

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| Title | Implement management system for occupational safety and health in the logistics industry |
| Code | LOCUSH303B |
| Range | This unit of competency is applicable to all logistics enterprises and units. Practitioners should be capable to effectively implement the occupational safety and health management system of the company. |
| Level | 3 |
| Credit | 6 (For Reference Only) |
| Competency | <p>Performance Requirements</p> <p>1. Possess basic knowledge of occupational safety and health management system</p> <ul style="list-style-type: none"> • Possess the knowledge of occupational safety and health and understand its application • Understand the safety responsibilities, including legal responsibilities, of logistics employees of all levels • Understand potential occupational safety and health risks in a logistics workplace with recovery plan • Understand the occupational safety and health management system of the company • Understand occupational safety and health duties that need to be carried out in logistics related processes and workplaces • Understand the occupational safety and health management system and its application in logistics workplaces <p>2. Implement management system for occupational safety and health</p> <ul style="list-style-type: none"> • Take different measures according to procedures and guidelines set out in the occupational safety and health management system, such as safety inspection, personal protection, preventive measures, etc., so as to provide a safe working environment • Provide sufficient resources, information and training to the staff • Perform different levels of duties by different ranks, including operation, supervision, inspection, recording, handling emergencies, etc. • Implement the occupational safety and health management system of the company, including: <ul style="list-style-type: none"> ○ Carrying out the targets of the management system ○ Setting up management committee to conduct regular reviews ○ Implementing management system mechanism ○ Implementing monitoring mechanism ○ Establishing response system ○ Providing training in occupational safety and health management system for new employees ○ Supporting the work of the safety committee and working groups • Apply basic knowledge of occupational safety and health to conduct occupational safety and health management duties so as to reduce accidents, including: <ul style="list-style-type: none"> ○ Inspecting workplace safety ○ Checking the preventive measures ○ Assessing basic risks ○ Following up investigations on accidents ○ Assisting in launching safety promotion events ○ Conducting work hazard analysis • Organising relevant group meetings |

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| Assessment Criteria | The integrated outcome requirement of this unit of competency is: <ul style="list-style-type: none">• Capable to perform different duties according to the targets and procedures of the occupational safety and health management system of the company for the compliance of relevant legal requirements and for the occupational safety and health of employees. |
| Remark | |