

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Quality Management

Title	Enhance staff's awareness of environmental protection
Code	LOCUQM408B
Range	This unit of competency is applicable to all logistics companies. Practitioners should be capable to analyse areas that have to be enhanced regarding staff's awareness of environmental management for transport and logistics services, to formulate relevant proposals and organise promotional events to enhance staff's awareness of environmental protection.
Level	4
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess the knowledge relevant to awareness of environmental management and its promotion</p> <ul style="list-style-type: none"> • Understand the concepts of environmental protection and its importance • Understand the commitment, policy and targets of the company on environmental management • Understand the impact of transport and logistics services on environment • Understand the operation flow of transport and logistics services and relevant international, national and regional requirements for environmental legal controls, operation principles, standards, specifications, etc. • Master the techniques for promotion of enterprise culture and communication • Master the project management technique in the promotion of events <p>2. Plan to enhance staff's awareness of environmental protection and review the effectiveness</p> <ul style="list-style-type: none"> • Collect and assess the opinions of staff on environmental protection • Understand the difference between enterprise's targets on environmental protection and the level that staff can achieve • Formulate a scheme to enhance staff's awareness of environmental protection, including the formulation of scheme targets, implementation methods and schedule, expected performance, budget, measuring methods, etc. • Draft the enhancement scheme and organise promotional events, such as training courses and seminars, etc. • Handle recommendations from all parties on environmental protection • Organise environmental monitoring group seminars to collect staff's opinions on environmental improvement • Analyse each recommendation on environmental improvement and report to the management of the enterprise through the communication mechanism • After the implementation of the scheme, measure and review the effectiveness of the scheme
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable to apply suitable methods to effectively collect and analyse data on the deviation in awareness of environmental protection; • Capable to identify needs of the transport and logistics enterprise for enhancing the awareness of environmental protection; and • Capable to plan and systematically implement training programs to enhance staff's awareness of environmental protection.
Remark	