

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Operations Management

Title	Implement contingency procedures on emergency
Code	LOCUOM410B
Range	This unit of competency is applicable to sea freight, air freight and express operators. Practitioners should be capable to base on corporate operational procedures and contingency procedures to minimise effectively losses suffered by the company, customers and business partners and to resume normal operation as soon as possible.
Level	4
Credit	9 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Knowledge of contingencies</p> <ul style="list-style-type: none"> • Understand the operational modes, stages and working procedures of and contingencies likely to happened in the logistics operation • Understand the requirements and modes of operation of various business partners and relevant government departments • Understand the effects of the following contingencies on operation: typhoon, explosion, fire disaster, power failure, mechanical and computer failure, strike, embargo, earthquake, etc. • Understand the channels of acquiring relevant contingency guidelines • Understand the trigger mechanism of relevant contingency procedures • Understand the operational system, reporting arrangement, structure of authority and responsibility and form of communication <p>2. Implement contingency procedures</p> <ul style="list-style-type: none"> • Receive trigger message for relevant contingency procedures • Deploy manpower and resources according to the contingency procedures • Classify handling level, such as that of preparation, halt of operation and evacuation, according to the contingency procedures • Liaise with people affected, cargo owners, business partners, etc. to report on the situation • Compile records and circulate documents • Implement contingency procedures according to legislations, regulators' requirements and standards, and occupational safety and health requirements • Report to the higher authorities on special conditions
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable to implement contingency procedures for different situations; and • Capable to implement relevant process correctly according to the contingency procedures.
Remark	