

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Import/Export Documentation

Title	Classify commodities for import/export and re-export
Code	LOCUIE305B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of classifying commodities for import and export and re-export of goods according to the relevant customs and regulatory requirements (e.g., Import and Export Ordinance Cap. 60 and its subsidiary regulations).
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Possess the knowledge of commodity classification <ul style="list-style-type: none"> • Know about the commodities classification and requirement for import, export and re-export from relevant regulatory government departments and associations • Understand business operations in transport and logistics related industries • Know about commodity classification 2. Locate resources sufficient for classification of goods <ul style="list-style-type: none"> • Determine resources and documentation sufficient to classify goods • Obtain relevant resources and required documents for the classification of commodities 3. Apply identification principles to goods <ul style="list-style-type: none"> • Identify goods in accordance with commodity classification • Check alternative classifications as required • Seek assistance as required 4. Utilise classification tools <ul style="list-style-type: none"> • Utilise resources to assist in classification of goods from relevant regulatory government departments and associations • Consult customer to obtain further details of characteristics and functions of goods to be classified as required • Seek assistance as required • Make classification of goods and confirm with related parties • Check classification with manager, supervisor or more senior personnel prior to customs import being completed • Obtain consent from customers on your selection 5. Complete post classification requirements in accordance with legislative requirements <ul style="list-style-type: none"> • Prepare tariff classification advice request in response to identified problems • Correctly enter classification on the customs entry/declaration in accordance with the requirements of Customs and related regulatory requirements • Retain completed documentation by relevant personnel in accordance with the requirements of Customs and related regulatory requirements • Retain and pass on relevant documentation and other sources of information (e.g. from internet, industry experts, etc.) to the customer in accordance with the requirements of Customs and related regulatory requirements

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Assessment Criteria	The integrated outcome requirements of the unit of competency are: <ul style="list-style-type: none">• Capable of locating resources necessary for the classification of commodities for import and export of goods;• Capable of utilising classification tools as directed;• Capable of selecting and using the technology required to classify commodities for import and export of goods; and• Capable of completing commodity classification
Remark	