

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Import/Export Documentation

Title	Implement boundary customs clearance
Code	LOCUIE304B
Range	This UoC is applicable to logistics service providers. Practitioners should be capable of implementing boundary operations according to the relevant customs and regulatory requirements (e.g., Import and Export Ordinance Cap. 60 and its subsidiary regulations).
Level	3
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> 1. Possess the knowledge of boundary customs clearance <ul style="list-style-type: none"> • Understand the options of transportation of cross-boundary transaction • Understand the regulatory requirements of cross-boundary customs clearance between Hong Kong and Mainland China • Understand the company's policy and business operation • Know about the process of boundary customs clearance 2. Use information system for import/export declarations <ul style="list-style-type: none"> • Determine information required for import/export declarations • Prepare required information for import/export declarations • Support staff delegated to prepare required information to complete tasks accurately and in a timely manner • Verify and enter the information in delegated system for import/export declaration • Obtain required documents for import/export clearance of prohibited items • Review questions relating to lodgment of the import/export declaration 3. Resolve problems arising from lodgment of entries or import/export declarations <ul style="list-style-type: none"> • Monitor progress of preparing import/export declarations for lodgment • Identify problems arising before or after lodgment of the import/export declarations and take action to address problems 4. Undertake post-entry amendments where applicable <ul style="list-style-type: none"> • Confirm needs for amendments as required • Amend import declarations in accordance with Customs and related regulatory requirements
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of conducting cross-boundary customer clearance according to regulatory requirements • Capable of using import/export customs declaration system • Capable of resolving problems arising during import storage or import/export customs clearance
Remark	