

**Specification of Competency Standards**  
**for the Logistics Industry**  
**Unit of Competency**

Functional Area - Cargo Transport and Handling

Title	Implement cargo operations regulations
Code	LOCUCT406B
Range	This unit of competency is applicable to logistics service providers. Practitioners should be capable of implementing regulations according to relevant cargo operations regulations, codes, and workplace requirements (e.g. Shipping and Port Control (Works) Regulation).
Level	4
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> <li>1. Possess the knowledge of cargo operations and related regulations <ul style="list-style-type: none"> <li>• Understand relevant regulatory requirements</li> <li>• Understand workplace policy and procedures</li> <li>• Understand the safety requirement</li> <li>• Know about relevant cargo operations regulations</li> </ul> </li> <li>2. Access information on relevant regulations and codes and codes <ul style="list-style-type: none"> <li>• Identify relevant regulations and codes relevant to workplace cargo operations</li> <li>• Access information on the identified regulatory and/or code requirements related to workplace cargo operations</li> </ul> </li> <li>3. Interpret relevant regulations and codes <ul style="list-style-type: none"> <li>• Examine the impacts of the identified regulatory and/or code requirements on workplace activities</li> <li>• Clarify the compliance requirements and obligations of the company in accordance with workplace procedures</li> <li>• All staff members of the department are made aware of the identified regulatory/code requirements with reference to their roles and responsibilities</li> </ul> </li> <li>4. Implement and monitor compliance with regulations and codes with regulations and codes <ul style="list-style-type: none"> <li>• Implement regulatory requirements relevant to workplace activities (e.g. Shipping and Port Control (Works) Regulation)</li> <li>• Organise appropriate information, training and/or instruction to ensure that staff members are fully aware of compliance requirements</li> <li>• Identify problems that may lead to non-compliance</li> <li>• Take prompt remedial action to ensure the workplace compliance with relevant regulations</li> <li>• Identify failure to comply with regulatory requirements and workplace policy, and take appropriate actions in accordance with workplace policies and procedures</li> <li>• Develop KPI and measurement tools to ensure staff can meet the requirement</li> </ul> </li> <li>5. Complete required documentation <ul style="list-style-type: none"> <li>• Provide compliance advice/reports to relevant personnel and authorities</li> <li>• Complete required reports, records, documents, and other information</li> <li>• Keep documentation in accordance with workplace procedures and policy</li> </ul> </li> </ol>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable of analysing and evaluating related information of rules and regulations;</li> </ul>

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	<ul style="list-style-type: none"><li>• Capable of implementing and monitoring compliance with regulations and codes as per SOP and completing all required documents; and</li><li>• Capable of keeping workplaces procedure, complete all documentation</li></ul>
Remark	