Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Safety and Security

Title	Carry out monitoring system on the air cargo security procedures of consignors
Code	LOAFSS302B
Range	This unit of competency is applicable to airlines and air freight forwarders. Practitioners should be capable to carry out monitoring procedure on the security procedures of the consignors.
Level	3
Credit	2 （For Reference Only）
Competency	Performance Requirements 1. Understand air cargo security monitoring system • Know about the air freight security monitoring system • Know about the local and international standard and requirement on air cargo security system • Know about relevant local laws and international treaties like agent management regulation • Know about relevant local and international regulations • Know about function and concepts of air freight security monitoring system • Know about the rights and responsibilities of regulated agent, known consignor and regulator • Know about the function and procedures of air freight security monitoring system • Master channels to access to required document specimen for reference 2. Implement the consignor monitoring system • Confirm the identity of the consignor and arrange registration • Ensure that the consignor makes security declaration when a business contract is made • Prepare related statement and document for consignor to use • Inform relevant organisations of the consignor's identity and inform relevant consignor of the number allocated • Ensure that the known consignor number is included in the shipping documents or other documents • Keep relevant documents and records properly • Re-confirm the known consignor's tasks regularly • Perform company search as per relevant regulatory requirement and record • Create proper filing and system maintenance of all known consignors' record as per relevant regulatory requirement
Assessment Criteria	The integrated outcome requirements of this unit of competency are: • Capable to follow the air freight security monitoring system, which is formulated by the regulator, to complete the verification process of the customer's identity; and • Capable to check correspondence and documents and have them kept properly for future checking by regulators
Remark	