

**Specification of Competency Standards**  
**for the Logistics Industry**  
**Unit of Competency**

Functional Area - Smart Logistics

Title	Apply air freight service web platform
Code	LOAFEL301B
Range	This unit of competency is applicable to air freight related companies. Practitioners should be capable to use public, private or self-developed web platforms in the logistics operation so as to enhance the effectiveness and reliability of the operation.
Level	3
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess basic knowledge of logistics web platform</p> <ul style="list-style-type: none"> <li>• Understand the concept of web platform</li> <li>• Understand the cargo workflow and operation of the company</li> <li>• Understand the importance of web platform to the cargo workflow</li> <li>• Understand the functions and working procedures of web platform</li> <li>• Understand the security function and the level of access to document and information for web platform</li> </ul> <p>2. Apply logistics web platform to the logistics operation</p> <ul style="list-style-type: none"> <li>• Use logistics web platform to prepare, transmit, release, upload, download and save general documents and information</li> <li>• Use web platform for cargo tracking and market transactions in the industry</li> <li>• Select and decide on the nature of individual web platforms, and level of data access, the identity of personnel receiving and handling data, and confidentiality of data for the platforms</li> <li>• Record and save web platform operations</li> <li>• Extend all data, results or feedback to in-house operation upon completion of the logistics operation</li> <li>• Participate in training and workshops organised by logistics web platform service providers</li> <li>• Obtain the latest information from web platform service providers and master its impact on daily operation</li> </ul>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable to use effectively the functions of web platforms and master the procedures of using the platform software;</li> <li>• Capable to handle, transmit and analyse data relevant to the logistics operation on web platform according to the operational needs of the company; and</li> <li>• Capable to make use of the web platform operation records in the in-house operation according to the operational needs of the company.</li> </ul>
Remark	