

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Transport and Handling

Title	Maintenance of handling courier and express cargo equipment
Code	LOAFCT315B
Range	This unit of competency is applicable to freight forwarders, courier and express companies and logistics service providers. Practitioners should be capable to handle courier and express cargo equipment according to the company's policy and operations procedures, and maintain the operational safety and efficiency of the equipment.
Level	3
Credit	6 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess basic knowledge of courier and express equipment</p> <ul style="list-style-type: none"> • Understand the concepts and use of courier and express transportation machinery • Understand the shape, size, side length, load, abbreviation and basic operation and maintenance guidelines of various types of machinery • Understand the logo, identification and coding of various types of express transportation machinery in particular airline or logistics company • Understand different types of operation, handling inventory, safety, maintenance and repair of various types of machinery • Understand the relevant guidelines, procedures and standards of other airports for this purpose <p>2. Maintain and handle courier and express equipment with allocation of work</p> <ul style="list-style-type: none"> • Provide suitable tools and handling machinery • Handle the number of different machines and ensure that the supply is sufficient to meet the needs of the market • Master the operation of various types of machinery, and follow the guidelines, procedures and standards • Ensure the availability of machinery • According to deployment records and arrangement of storage locations • Handle different machinery in accordance with safety guidelines
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable to manage the receipt, distribution, storage, maintenance, etc. of the express transportation machinery in accordance with the company's and market operating guidelines, so that the use of vehicles can achieve the best cost-effectiveness; • Capable to record the usage and inventory of machinery to meet the daily operation indicators and needs; and • Capable to handle the company's internal machinery needs for allocation and management to achieve the highest efficiency
Remark	