

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Transport and Handling

Title	Sort air cargo
Code	LOAFCT221B
Range	This unit of competency is applicable to airlines, apron service or ramp service companies, air cargo terminals or express companies. Practitioners should be capable to sort different types of cargo and complete the cargo streaming or consignment procedures effectively.
Level	2
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess basic knowledge of the classification of air cargo</p> <ul style="list-style-type: none"> • Understand the workflow and procedures for import, export or re-export of air cargo • Understand the workflow and procedures for transit air cargo • Know about terms, logograms and abbreviations of air freight documents • Understand safety knowledge at cargo handling site • Understand the usage of different equipment to handle different types of cargo packing • Understand the types, contents and functions of accompanied air freight documents • Know about cargo identification device and their instruction manuals • Know about venues for handling cargo such as apron and cargo terminals, and the operation and regulations of cargo transportation inside warehouses <p>2. Perform classification of air cargo</p> <ul style="list-style-type: none"> • Contact upstream cargo delivery department or company to understand details about the cargo to be handled such as quantity, condition, type and label, etc. • Understand the classification of the cargo required and its identification method such as barcode, document, destination, cargo type, etc. • Arrange delivery of cargo for identification such as using conveyor belts or moving it manually • Use relevant methods to identify classified goods such as barcode scanning, radio frequency, content of documents or appearance • Read the cargo documents and classify the cargo according to company's instructions • Extract the cargo required or deliver to the required location according to different procedures and work categories, as well as different requirements of transshipment, destination, document, customs declaration, operation, storage, etc. • Read message indicated and signals of the identification system • Check whether the cargo concerned belong to the category required and whether it is consistent with the document information • Make use of manpower or appropriate tools to move and stack the goods safely • Capable to give timely and accurate report to superior upon discovery of inconsistency
Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <ul style="list-style-type: none"> • Capable to perform cargo classification correctly as according to company's instructions
Remark	