

Specification of Competency Standards
for the Logistics Industry
Unit of Competency

Functional Area - Cargo Transport and Handling

Title	Check the package, quantity and appearance of air cargo
Code	LOAFCT213B
Range	This unit of competency is applicable to freight forwarders, logistics companies, air cargo terminals and airlines. Practitioners should be capable to visually check the package and appearance of air cargo and count the quantity of cargo under supervision when the shipper or consignee or its agent receive or deliver them.
Level	2
Credit	3 (For Reference Only)
Competency	<p>Performance Requirements</p> <p>1. Possess basic knowledge of air cargo</p> <ul style="list-style-type: none"> • Know the package requirements on general air cargo • Understand codes and abbreviations used by the air freight industry • Have general knowledge of air cargo types • Understand the content of shipper's letter of instruction, air waybill or relevant documents • Understand the regulator's coding system for classification of goods • Understand the regulator's requirements on cargo label and sign • Understand company's procedures of cargo delivery and contents for checking • Understand the new and updated relevant regulatory requirement <p>2. Visually check the package and appearance of air cargo</p> <ul style="list-style-type: none"> • Check whether the information on shipper's letter of instructions is consistent with the package and appearance of the cargo, such as the labels and markings of the cargo, address of consignor and consignee, air freight labels, quantity, etc. • Check whether the quantity is consistent with the cargo list • Visually check whether the package has any irregularities like damage, damp, leakage, etc. • Visually check whether the appearance is different significantly with document descriptions regarding the cargo size and type • Visually check whether the package is intact or has been tampered • Count the quantity of cargo • Record the checking results on the checklist or documents as required • Report to superior if any irregularities are found
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable to check the package, quantity and appearance of air cargo under supervision according to company's procedures and requirements; and • Capable to check and point out under supervision whether the package has been tampered or has any irregularities and report to superior according to regulator's requirements on security control
Remark	