

Specification of Competency Standards for the Jewellery Industry
Unit of Competency

1. Title	Formulate quality reports and quality assurance scheme on jewellery/parts
2. Code	JLZZQM301A
3. Range	This unit of competency is applicable in workplaces relevant to the quality management of jewellery products. Practitioners should be capable to understand the content of the quality reports on jewellery/parts, and can compile quality reports and formulate quality assurance schemes independently after obtaining, organizing and assessing the information on quality check.
4. Level	3
5. Credit	6
6. Competency	<p align="center"><u>Performance Requirements</u></p> <p>6.1 Understand the quality reports on jewellery/parts</p> <ul style="list-style-type: none"> ◆ Know about the pros and cons of sampling check ◆ Know about the pros and cons of total quality check ◆ Know about the implementation of quality check in the organization ◆ Understand the importance and contents of complete quality reports <p>6.2 Formulate quality assurance schemes</p> <ul style="list-style-type: none"> ◆ Capable to use the structure and writing style of formal report to compile quality reports on jewellery/parts ◆ Formulate quality assurance schemes on jewellery/parts, such as: <ul style="list-style-type: none"> • Set quality assurance standard and the requirement of skills • Determine the responsibility of the person conducting quality assurance • Allocate resources for implementing quality assurance

	<ul style="list-style-type: none"> • Determine the code of practice for quality assurance • Determine the quality monitor points for jewellery manufacturing operations • Determine the methods of quality check and the items to be tested • Rectifying measures for deviation in quality • Internal quality check • Formulate document filing plans • Formulate quality assessment plans
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <p>(i) Capable to compile quality reports on jewellery/parts independently after obtaining and analyzing the information on quality check; and</p> <p>(ii) Capable to formulate quality assurance scheme on jewellery/parts for the organization to ensure the quality of jewellery products can meet standard requirement.</p>
8. Remarks	<p>The credit value of this unit of competency is set on the presumption that the person concerned already possesses the capability to control the quality of jewellery products.</p>