

**Specification of Competency Standards for the Jewellery Industry**  
**Unit of Competency**

1. Title	Implement worksite/factory management						
2. Code	JLZZPD401A						
3. Range	This unit of competency is applicable in various departments of jewellery worksites/factories. Practitioners should be capable to apply professional knowledge of production management to effectively perform such duty in accordance with relevant occupational safety and environmental protection ordinances.						
4. Level	4						
5. Credit	9						
6. Competency	<p align="center"><u>Performance Requirements</u></p> <table border="0"> <tr> <td style="vertical-align: top;">6.1</td> <td style="vertical-align: top;">Know about production management and occupational safety in jewellery worksites/factories</td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>◆ Know about jewellery manufacturing techniques</li> <li>◆ Know about production management of jewellery, such as:               <ul style="list-style-type: none"> <li>• Production material management</li> <li>• Quality control</li> <li>• Production time management</li> <li>• Production effectiveness</li> </ul> </li> <li>◆ Know about the requirements of relevant occupational safety and environmental protection ordinances</li> </ul> </td> </tr> <tr> <td style="vertical-align: top;">6.2</td> <td style="vertical-align: top;">Manage various departments in worksites/factories</td> <td style="vertical-align: top;"> <ul style="list-style-type: none"> <li>◆ Implement daily operational management in jewellery worksites/factories</li> <li>◆ Execute jewellery production plan, determine the requirement of production volume, cost, quality and delivery time</li> <li>◆ Settle non-routine problems arising in departmental operation</li> </ul> </td> </tr> </table>	6.1	Know about production management and occupational safety in jewellery worksites/factories	<ul style="list-style-type: none"> <li>◆ Know about jewellery manufacturing techniques</li> <li>◆ Know about production management of jewellery, such as:               <ul style="list-style-type: none"> <li>• Production material management</li> <li>• Quality control</li> <li>• Production time management</li> <li>• Production effectiveness</li> </ul> </li> <li>◆ Know about the requirements of relevant occupational safety and environmental protection ordinances</li> </ul>	6.2	Manage various departments in worksites/factories	<ul style="list-style-type: none"> <li>◆ Implement daily operational management in jewellery worksites/factories</li> <li>◆ Execute jewellery production plan, determine the requirement of production volume, cost, quality and delivery time</li> <li>◆ Settle non-routine problems arising in departmental operation</li> </ul>
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	<ul style="list-style-type: none"> <li>◆ Design workflow and provide safe working environment in accordance with relevant ordinances</li> <li>◆ Devise appropriate guidelines to handle problems arising from chemical products and heat to avoid accidents</li> <li>◆ Report and assess production performance, and capable to make use of the relevant information in staff training</li> </ul>
7. Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <p>(i) Capable to employ the professional knowledge of jewellery production management to manage various departments in worksites/factories in accordance with relevant occupational safety and environmental protection ordinances to maintain production effectiveness.</p>
8. Remarks	<p>The credit value of this unit of competency is set on the presumption that the person concerned already possesses jewellery production techniques and management experience.</p>