

Specification of Competency Standards for the Jewellery Industry
Unit of Competency

1. Title	Apply basic logistic methods in jewellery
2. Code	JLZZLO101A
3. Range	This unit of competency is applicable in jewellery factories or workplaces related to the logistics and procurement of jewellery. Practitioners should be capable to understand the basic logistic methods of jewellery and to apply such knowledge in duties related to the logistics and procurement of jewellery under supervision.
4. Level	1
5. Credit	6
6. Competency	<p style="text-align: center;"><u>Performance Requirements</u></p> <p>6.1 Understand basic logistic methods of jewellery</p> <ul style="list-style-type: none"> ◆ Know about the operation and procedure of the logistics department, such as: <ul style="list-style-type: none"> • Receiving goods • Packaging/mounting • Storage of goods • Sorting and delivery of goods ◆ Identify general logistic documents, such as: <ul style="list-style-type: none"> • Receiving note • Air transportation/shipping documents • Packaging documents • Filing documents • Labelling of dangerous goods ◆ Know about general re-organizing and packaging procedure, such as: <ul style="list-style-type: none"> • Prepare packaging materials and goods • Assembling and packaging • Quality check • Operate various kinds of packaging tools/machineries • The specific packaging requirements by the customs of the Mainland/overseas countries

	<ul style="list-style-type: none"> ◆ Know about the general operation of goods storage, such as : <ul style="list-style-type: none"> • Labeling • Classification • Stock-taking • Regulations governing warehouse management ◆ Know about the transportation to and fro overseas countries/Guangdong Province, including: <ul style="list-style-type: none"> • The connection of land, sea and air transportation • Different kinds of customs procedure <p>6.2 Employ the logistic method of jewellery ◆ Capable to employ basic logistic methods to perform logistic duty of jewellery under supervision</p>
7. Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> (i) Capable to understand the basic logistics of jewellery; and (ii) Capable to apply the basic knowledge of logistics when performing the logistic duty of jewellery under supervision.
8. Remarks	<p>This unit of competency is applicable to practitioners performing duties relevant to the logistics and procurement of jewellery.</p>