

Specification of Competency Standards
for the Jewellery Industry
Unit of Competency

Functional Area - Logistics and Purchasing

Title	Master the logistics support in the jewellery industry
Code	109002L4
Range	This unit of competency is applicable to practitioners responsible for logistics support in the jewellery industry. Practitioners should be capable of making critical analysis and judgments. They should be able to determine the support required for the retail/wholesale/export units and arrange appropriate resources to ensure that the goods are delivered to the customers accurately.
Level	4
Credit	6
Competency	<p>Performance Requirements</p> <p>1. Know about logistics support</p> <ul style="list-style-type: none"> • Master the processes and procedures of logistics support of the organization • Know about the service pledge of the logistics department • Know about the importance of efficient logistics management to the jewellery business • Know about various logistics legislations or standards, such as: <ul style="list-style-type: none"> ○ International Organization for Standardization (ISO) ○ Road and rail regulations ○ International Maritime Dangerous Goods (IMDG) Code ○ Occupational health and safety ○ Customs ordinances ○ Import and export licences ○ Taxes and tariffs • Know about the organization's logistics facilities for the jewellery business <p>2. Master the logistics support services</p> <ul style="list-style-type: none"> • Determine the needs of the customers for logistics support • Analyze the logistics support modes and skills suitable for respective business units • Develop the support plans, as well as the support services and resources provided, with the retail/wholesale/export units, including: <ul style="list-style-type: none"> ○ Transport vehicles ○ Manpower ○ Delivery schedules ○ Delivery documents ○ Other related measures • Implement and monitor logistics support activities • Review the effectiveness of the logistics support with the retail/wholesale/export units regularly, and adjust the support plans when necessary for greater effectiveness <p>3. Professionalism</p> <ul style="list-style-type: none"> • Comply with the ordinances related to freight logistics when providing logistics support services • Prevent any abuse or corrupt practices such as abusing or misappropriating the assets of the organization and theft
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Able to determine the logistics needs of each retail/wholesale/export unit in order to provide support; and

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	<ul style="list-style-type: none">• Implement, monitor and review the logistics support plans to achieve the best goods delivery solutions.
Remark	