

Specification of Competency Standards
for the Jewellery Industry
Unit of Competency

Functional Area - Sales

Title	Conduct value assessment and proper recovery of jewellery
Code	108829L3
Range	This unit of competency is applicable to practitioners working in jewellery outlets, jewellery worksites or relevant workplaces. Practitioners must have the ability to make judgment and should be capable of understanding thoroughly the relevant legislations on Hong Kong jewellery products, the Charter of the industry's association and the checking procedure for jewellery when performing the duties of value assessment and recovery of jewellery. They should also be capable of performing such duties independently.
Level	3
Credit	3
Competency	<p>Performance Requirements</p> <p>1. Know about value assessment and recovery of jewellery</p> <ul style="list-style-type: none"> • Know about the relevant legislations on Hong Kong jewellery products and the Charter of the industry's association, such as: <ul style="list-style-type: none"> ○ The standard requirement of fineness ○ The calculation method for international gold price and weight of gold ○ Identify international hall mark and trade mark • Understand the refining and fineness testing of precious metals (including gold, platinum and silver) • Know about the testing procedure and the calculation method for recovery of jewellery <p>2. Conduct value assessment and recovery of jewellery</p> <ul style="list-style-type: none"> • Capable of explaining clearly to customers the value assessment of jewellery, the testing procedure and calculation method for recovery of jewellery (tests should only be conducted with customers' consent and authorization) • Conduct value assessment of jewellery independently <ul style="list-style-type: none"> ○ Use gold testing tools and Diamond Selector properly ○ Examine the jewellery to see if it is genuine or fake ○ Re-measure the weight of the jewellery ○ Use advanced gold testing instruments (safe and do not damage the jewellery) to assess and examine the fineness of jewellery ○ Recover according to the fineness and the recovery price of the day ○ Calculate the price less "refining loss", welded joints, commission, etc. ○ Finally print the testing report for checking by the customer <p>3. Professionalism</p> <ul style="list-style-type: none"> • Follow strictly the relevant legislations on Hong Kong jewellery products, the Charter of the industry's association and the checking procedure for jewellery when performing the duties of value assessment and recovery of jewellery • Ensure that the provided information/data about the value assessment and calculation method for recovery is accurate
Assessment Criteria	<p>The integrated outcome requirement of this unit of competency is:</p> <ul style="list-style-type: none"> • Able to understand thoroughly the relevant legislations on Hong Kong jewellery products, the Charter of the industry's association and the checking procedure of jewellery, and performing the duties of value assessment and recovery of jewellery independently.

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