

Specification of Competency Standards of the Insurance Industry

**Unit of Competency**

**Functional Area: Legal & Compliance**

Title	Advise on company legal risks
Code	105627L6
Range	This unit of competency is applicable to those who are responsible for advising on company legal liabilities. It involves reviewing operation procedures of different units, analyzing legal exposures that different business units may face, assessing potential damages of the identified risks and providing recommendations to manage legal risks.
Level	6
Credit	3 (for reference only)
Competency	<p>Performance Requirements</p> <ol style="list-style-type: none"> <li>1. Possess knowledge in legal aspects of insurance operations <ul style="list-style-type: none"> <li>• Fully aware of regulatory requirements in respect of the insurance industry, including all of the relevant ordinances and statutory regulations; guidance notes and circulars issued by the regulators; industry standards, guidelines and codes of practice issued by industry bodies</li> <li>• Comprehend corporate development policy</li> <li>• Familiar with operations of different units</li> </ul> </li> <li>2. Advise on company legal risks <ul style="list-style-type: none"> <li>• Review operation procedures and operational correspondences of different units</li> <li>• Analyze legal exposures that different business units may face</li> <li>• Work with business units to assess potential damages of the identified risks</li> <li>• Recommend actions to business units to deal with the identified risks</li> <li>• Provide legal risk management advice to management as needed</li> </ul> </li> <li>3. Identify all legal risks in insurance operations <ul style="list-style-type: none"> <li>• Analyze potential legal exposures of different units based on evaluation of operation produces and correspondences</li> <li>• Provide necessary recommendations to manage and minimize risks.</li> </ul> </li> </ol>
Assessment Criteria	<p>The integral outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Able to identify all legal risks in insurance operations through inspection of operation procedures and relevant correspondences</li> <li>• Able to provide recommendations for business units to handle identified risks</li> <li>• Able to advice on legal matters to management.</li> </ul>
Remark	This unit of competency is also applicable to general insurers, life insurers and broker.