Specification of Competency Standards for the Import and Export Industry

## **Unit of Competency**

## **Functional Area: Operations Management**

| | |
|---|---|
| Title | Develop and implement security plans for freight transport |
| Code | 105330L5 |
| Range | This unit of competency is applicable to practitioners in the import and export industry. It involves the formulation and implementation of security plans for transporting goods in the import and export operations. |
| Level | 5 |
| Credit | 7 (for reference only) |
| Competency | Performance Requirement<br>1. Possess knowledge of good security management<br>    • Describe security standards, e.g., Customs Trade Partnership Against Terrorism (C-TPAT), and World Customs Organisation Framework of Standards to Secure and Facilitate Global Trade (SAFE)<br>    • Use a rigorous approach to formulate good security plans<br>    • Use a range of skills to implement good security plans and conduct review<br>2.1. Formulate good security plans<br>    • Collect internal and external information to identify internal and external factors affecting good security<br>    • Determine security requirements for freight transport<br>    • Establish the modes of operations for transport security system, e.g., standard operation procedures, contracting procedures, equipment arrangements, and requirements for container sealing and locking devices<br>    • Analyse the cost effectiveness of different security modes of operations<br>    • Select the security modes of operations that fits in with the overall business strategy of the company<br>    • Establish guidelines and procedures to define high risk containers or goods<br>    • Establish pre-inspection mechanism for containers or goods<br>    • Analyse the integration, substitution, or compatibility of the transport security system throughout the transport chain<br>    • Set operational standards and targets, and establish auditing mechanism for transport security system<br>2.2. Implement good security plans<br>    • Estimate required resources to implement security plans<br>    • Obtain required resources to implement security plans<br>    • Identify expected difficulties and provide solutions<br>    • Determine implementation schedule<br>    • Implement security plans<br>    • Implement award and penalty systems<br>2.3. Develop staff competence in good security<br>    • Determine the staff performance standards<br>    • Collect and analyse data to identify the gap between actual and standard performance<br>    • Provide trainings to enhance staff competence on good security<br>    • Establish the award and penalty arrangement to facilitate the meeting of performance standards<br>2.4. Provide feedback<br>    • Provide feedback to staff members on the implementation of good security plan and provide appropriate support to them<br>    • Provide further information and/or training to staff members to enhance their competency in handling good security<br>3. Review good security plans on a regular basis<br>    • Review the established good security plans and procedures and confirm compliance with statutory requirements<br>    • Monitor operations of handling good security and identify gaps for improvements<br>    • Provide effective recommendations to improve good security operations |

## **Unit of Competency**

**Functional Area: Operations Management**

| Assessment Criteria | The integrated outcome requirements of this unit of competency are:<br>• Capable of formulating the comprehensive good security plans<br>• Capable of implementing of security plans<br>• Capable of developing staff competence and providing feedback<br>• Capable of reviewing good security plans on a regular basis |
|---|---|
| Remark | |