

Unit of Competency**Functional Area: Shipping Documents and Management**

Title	Classify commodities for import and export
Code	105220L3
Range	This unit of competency is applicable to practitioners in import and export industry. Practitioners should be capable of classifying commodities for import and export of goods according to the relevant customs and regulatory requirements (e.g., Import and Export Ordinance Cap. 60 and its subsidiary regulations).
Level	3
Credit	4 (for reference only)
Competency	<p>Performance Requirement</p> <ol style="list-style-type: none"> 1. Possess knowledge of commodity classification <ul style="list-style-type: none"> • Describe commodity classification • Describe business operations in import and export related industries 2.1. Locate resources sufficient for classification of goods <ul style="list-style-type: none"> • Determine resources and documentation sufficient to classify goods • Obtain relevant resources and required documents for the classification of commodities 2.2. Apply identification principles to goods <ul style="list-style-type: none"> • Identify goods in accordance with commodity classification • Check alternative classifications as required • Seek assistance as required 2.3. Utilise classification tools <ul style="list-style-type: none"> • Utilise resources to assist in classification of goods • Consult customer to obtain further details of characteristics of goods to be classified as required • Seek assistance as required • Make classification of goods • Check classification with manager, supervisor or more senior personnel prior to customs import being completed 2.4. Complete post classification requirements in accordance with legislative requirements <ul style="list-style-type: none"> • Prepare tariff classification advice request in response to identified problems • Correctly enter classification on the customs entry/declaration in accordance with the requirements of Customs and related regulatory requirements • Retain completed documentation by relevant personnel in accordance with the requirements of Customs and related regulatory requirements • Retain and pass on relevant documentation and other sources of information (e.g. from internet, industry experts, etc.) to the customer in accordance with the requirements of Customs and related regulatory requirements
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of locating resources necessary for the classification of commodities for import and export of goods • Capable of utilising classification tools as directed • Capable of selecting and using the technology required to classify commodities for import and export of goods • Capable of completing commodity classification
Remark	This UoC is adapted from the Logistics UoC LOCUIE305A