

**Unit of Competency**

**Functional Area: Operations Management**

Title	Monitor workplace security
Code	105209L3
Range	This unit of competency is applicable to practitioners in the import and export industry to monitor security in workplace including office, factory, or factory where people are employed.
Level	3
Credit	3 (for reference only)
Competency	<p>Performance Requirement</p> <ol style="list-style-type: none"> <li>1. Knowledge of workplace security <ul style="list-style-type: none"> <li>• Use a range of skills to apply workplace security procedures</li> <li>• Use a range of skills to monitor security</li> </ul> </li> <li>2. Monitor security standard <ul style="list-style-type: none"> <li>• Conduct regular audit to evaluate the workplace security</li> <li>• Identify how well it conforms to the established security standards</li> <li>• Evaluate the effectiveness of current security measures</li> </ul> </li> <li>3. Continuously improve security standards <ul style="list-style-type: none"> <li>• Develop new measures to further improve workplace security</li> <li>• Formulate improvement plans to implement new initiated security measures</li> </ul> </li> </ol>
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> <li>• Capable of monitoring personnel and goods entering and exiting worksites</li> <li>• Capable of co-ordinating responses to security incidents</li> <li>• Capable of conducting surveillance of work areas</li> </ul>
Remark	