

Unit of Competency

Functional Area: Sales and Merchandising

Title	Produce quality control reports
Code	105206L3
Range	This unit of competency is applicable to practitioners in the import and export industry in controlling the product quality and developing the quality control reports for quality assurance.
Level	3
Credit	3 (for reference only)
Competency	<p>Performance Requirement</p> <ol style="list-style-type: none"> 1. Possess knowledge of production management and product assurance <ul style="list-style-type: none"> • Describe the production activities to transform intangible inputs and tangible inputs to products • Describe process of quality assurance to detect and measure the variability of the product features 2.1. Establish the process of quality control <ul style="list-style-type: none"> • Identify the quality standard of the products • Establish the quality assurance process to detect product quality and set indicators to measure the variability of product features in the production system 2.2. Produce quality control report <ul style="list-style-type: none"> • Conduct quality checking according to the pre-determined measure • Determine the information (e.g., product, variety, date and time of inspection, total quantity inspected, quality and condition of products) to be included in the quality control reports • Use appropriate methods or format to produce the quality control report 3. Monitor quality assurance <ul style="list-style-type: none"> • Conduct quality audit to examine and record the process of quality assurance to determine the conformity • Identify non-conformances and take appropriate corrective actions
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of controlling product quality in product realisation • Capable of product quality control reports
Remark	