

Unit of Competency

Functional Area: Warehousing and Logistics

Title	Co-ordinate goods loading/unloading operations
Code	105192L3
Range	This unit of competency is applicable to practitioners to co-ordinate goods loading and unloading for transport of storage in the import and export industry.
Level	3
Credit	2 (for reference only)
Competency	<p>Performance Requirement</p> <ol style="list-style-type: none"> 1. Apply the knowledge goods loading operations <ul style="list-style-type: none"> • Possess relevant knowledge of goods loading/unloading, including weight limitation, occupational, safe and health (OSH) requirements, methods and equipment to handle goods • Possess knowledge of estimating loads for transport or storage, including shape, weights, dimensions and mass of the loads, volume required for storage 2. Co-ordinate goods loading and unloading <ul style="list-style-type: none"> • Identify and select loading/unloading equipment according to goods features • Check whether the appearance, labels, and markings and package are appropriate • Arrange manpower required to complete the task • Arrange goods loading including prepare equipment, stack and secure goods, and load goods in accordance with OSH requirements • Check the conditions of goods and goods details against delivery order or other relevant documents • Report discrepancies (if any) • Complete necessary forms or checklist to record details of the loading/unloading activities
Assessment Criteria	<p>The integrated outcome requirements of this unit of competency are:</p> <ul style="list-style-type: none"> • Capable of co-ordinating the resources and manpower to handle goods • Capable of completing goods loading/unloading activities
Remark	