

**Information and Communications Technology Industry Training Advisory Committee
Software Products and Software Services (SW) branch
Unit of Competencies**

1. Title	Monitor and control the project scope
2. Code	ITSWPM607A
3. Range	Manage project within defined scope and ensure it meets the business users' specification [Project Management – Project Scope Management]
4. Level	6
5. Credit	2
6. Competency	<p style="text-align: right;"><u>Performance Requirement</u></p> <p>6.1 Have knowledge in concepts for scope monitoring and control</p> <p>Be able to</p> <ul style="list-style-type: none"> ▪ master monitoring techniques including inspections, reviews, audits and walkthroughs ▪ understand mechanisms for scope change control <p>6.2 Execute scope verification</p> <p>Be able to</p> <ul style="list-style-type: none"> ▪ participate in project inspections, reviews, audits and walkthroughs ▪ determine whether product / results complies with the scope ▪ document product acceptance by business users <p>6.3 Plan for scope change control</p> <p>Be able to</p> <ul style="list-style-type: none"> ▪ evaluate the degree to which changes would affect the project scope ▪ evaluate alternative to scope modifications ▪ implement a scope change control system <p>6.4 Manage the actual scope changes</p> <p>Be able to</p> <ul style="list-style-type: none"> ▪ implement approved changes and manage related work tasks ▪ integrate approved scope changes into other control processes ▪ focus on control aspects of delivering a work package and handle respective project issues appropriately <p>6.5 Manage and control project scope professionally</p> <p>Be able to</p> <ul style="list-style-type: none"> ▪ ensure monitoring are conducted periodically ▪ manage the delivery of items according to organization's policies and guidelines
7. Assessment Criteria	The integrated outcome requirement of this UoCs is the ability to monitor and control project scope in terms of: (i) achievement of project scope; (ii) acceptance by business users; and (iii) update of project scope if necessary.
Remark	Co-requisites: ITSWPM605A, ITSWPM504A, ITSWPM508A, ITSWPM510A, ITSWPM520A