Information and Communications Technology Industry Training Advisory Committee
Software Products and Software Services (SW) branch
Unit of Competencies

1. Title	Monitor and control of the implementation of Disaster Recovery Plan
2. Code	ITSWOS512A
3. Range	Monitor, coordinate, control and review the implementation of Disaster Recovery (DR) plan and Business Continuity/Contingency Planning (BCP) processes so as to ensure the DR plan and the BCP processes meet service level agreements in the context of IT service continuity management for an organization [Operations and Support – IT Service Continuity Management]
4. Level	5
5. Credit	2
6. Competency	<table><tr><td></td><td>Performance Requirement</td></tr><tr><td>6.1 Understand purposes and practices of the DR and BCP process</td><td>Be able to adopt the principles of and adapt best practices for DR as well as BCP process for an organization</td></tr><tr><td>6.2 Monitor, coordinate, and control the implementation of DR plan and BCP process</td><td>Be able to ▪ monitor and control the progress of implementing the DR plan and BCP process ▪ coordinate concerned parties to execute the agreed implementation plan ▪ communicate to the concerned parties on any burning issues that may affect implementation</td></tr><tr><td>6.3 Review periodically the DR plan and BCP process covering business impact analysis of critical applications, facilities and procedures</td><td>Be able to ▪ collect feedback from users, IT colleagues, vendors, etc on the practicality of the DR plan and BCP process ▪ review the current business impact of critical applications, existing capacity and fallback recovery of facilities, and procedures ▪ propose appropriate updates to facilities, procedures and service level agreements ▪ ensure the DR plan and BCP process meets service level agreements</td></tr><tr><td>6.4 Monitor, coordinate, control and review the implementation of DR plan and BCP process professionally</td><td>Be able to ▪ exercise industry best practices and adhere to standards as well as local and international standards ▪ comply with organization's guidelines and procedures as well as any (local and international) laws and regulatory requirements, if applicable</td></tr></table>
7. Assessment Criteria	The integrated outcome UoCs requirements of this UoCs are the ability to review periodically the DR plan to ensure it meets service level agreements.
Remark	1. The participant is assumed to have a comprehensive knowledge in IT and its applications. 2. This UoCs comprises both business impact assessment and process definition requirement for the IT Service Continuity Management of ITIL®.