

**Information and Communications Technology Industry Training Advisory Committee
Software Products and Software Services (SW) branch
Unit of Competencies**

1. Title	Prepare a crisis management plan and perform life cycle management of the plan
2. Code	ITSWIS617A
3. Range	Prepare a comprehensive crisis management plan and perform lifecycle management of the plan, so as to enable an organization to plan for, respond to, and recover from an event [Information Security – Crisis Management]
4. Level	6
5. Credit	3
6. Competency	<p style="text-align: center;"><u>Performance Requirement</u></p> <p>6.1 Have the knowledge of developing a comprehensive crisis management plan Be able to</p> <ul style="list-style-type: none"> ▪ explain the requirements of a comprehensive crisis management plan ▪ adopt suitable standards and guidelines for creating a crisis management plan <p>6.2 Understand the requirements of lifecycle management of crisis management plans Be able to explain the lifecycle management activities of crisis management plans</p> <p>6.3 Prepare the comprehensive crisis management plan Be able to</p> <ul style="list-style-type: none"> ▪ identify and solicit inputs from the relevant personnel in the organization ▪ document the necessary sections in a comprehensive crisis management plan ▪ obtain approvals from the top management for the crisis management plan <p>6.4 Perform lifecycle management of the comprehensive crisis management plan Be able to</p> <ul style="list-style-type: none"> ▪ maintain the contents of the crisis management plan in accordance with any changes in the organization or environment ▪ coordinate the relevant functions to perform drill tests in accordance with the crisis management plan <p>6.5 Prepare the crisis management plan in a professional way Be able to demonstrate a high degree of competence and professionalism in the preparation of the crisis management plan</p> <p>6.6 Perform lifecycle management of the comprehensive crisis management plan professionally Be able to</p> <ul style="list-style-type: none"> ▪ keep the crisis management plan up-to-date in a timely manner ▪ organize and facilitate the drill tests in an efficiently and effective manner
7. Assessment Criteria	The integrated outcome UoCs requirements of this UoCs are the ability to develop and maintain a crisis management plan so that the company is always well-prepared for any crisis events that may occur.
Remark	