

**Information and Communications Technology Industry Training Advisory Committee**  
**Software Products and Software Services (SW) branch**  
**Unit of Competencies**

1. Title	Establish and maintain information security policies	
2. Code	ITSWIS601A	
3. Range	Establish and maintain information security policies that support business goals and objectives of an organization [Information Security – Information Security Governance]	
4. Level	6	
5. Credit	4	
6. Competency	<p>6.1 Understand various information security standards</p> <p>6.2 Know various components of information security policies</p> <p>6.3 Evaluate, adapt and define information security policies in administrative, physical and technical ways</p> <p>6.4 Establish and maintain information security policies</p> <p>6.5 Review and revise information security policies</p> <p>6.6 Establish and maintain information security policies professionally</p>	<p><u>Performance Requirement</u></p> <p>Be able to understand various information security standards and policies to be complied with the organization's activities</p> <p>Be able to interpret, describe and document all information security policies</p> <p>Be able to establish organizational information security policies in accordance with the organization's information security strategy and direction for supporting the business goals and objectives</p> <p>Be able to establish and maintain information security policies in alignment with the organization's objectives, scope, coverage and awareness when embracing security policies</p> <p>Be able to adjust the information security policies to continue their roles in supporting the business goals and objectives of an organization within a reasonable timeframe</p> <p>Be able to establish and maintain information security policies that support business goals and objectives of an organization in compliance with the organization's policies and procedures as well as any local and internationally laws and standards</p>
7. Assessment Criteria	The integrated outcome requirements of this UoCs are the abilities to (i) establish and maintain information security policies that support business goals and objectives of an organization within a reasonable timeframe; and (ii) ensure that the information security policies address each aspect of strategy, control and regulation.	
Remark	Risk analysis has to be taken before establishing information security policies.	