Information and Communications Technology Industry Training Advisory Committee
Software Products and Software Services (SW) branch
Unit of Competencies

1. Title	Maintain information security policies
2. Code	ITSWIS523A
3. Range	Maintain information security policies that support business goals and objectives of an organisation [Information Security – Information Security Governance]
4. Level	5
5. Credit	2
6. Competency	<table><tr><td colspan="2">Performance Requirement</td></tr><tr><td>6.1 Know various components of information security policies</td><td>Be able to interpret, describe and document all information security policies</td></tr><tr><td>6.2 Maintain information security policies</td><td>Be able to maintain information security policies in alignment with the organisation's objectives, scope, coverage and awareness when embracing security policies</td></tr><tr><td>6.3 Review and revise information security policies</td><td>Be able to adjust the information security policies to continue their roles in supporting the business goals and objectives of an organisation within a reasonable timeframe</td></tr><tr><td>6.4 Maintain information security policies in a professional manner</td><td>Be able to maintain information security policies that support business goals and objectives of an organisation in compliance with the organisation's policies and procedures as well as any local and international laws and standards</td></tr></table>
7. Assessment Criteria	The integrated requirements of this UoCs are the abilities to (i) maintain information security policies that support business goals and objectives of an organisation within a reasonable timeframe; and (ii) ensure that the information security policies address each aspect of the strategy, control and regulation.
Remark	Risk analysis has to be taken before establishing information security policies.