

**Information and Communications Technology Industry Training Advisory Committee  
Software Products and Software Services (SW) branch  
Unit of Competencies**

1. Title	Prepare and present forensics investigation report
2. Code	ITSWIS518A
3. Range	Prepare and present forensics investigation report to court or to senior management [Information Security – Forensics]
4. Level	5
5. Credit	3
6. Competency	<p style="text-align: center;"><b>Performance Requirement</b></p> <p>6.1 Understand the important traits of a forensics report Be able to</p> <ul style="list-style-type: none"> <li>▪ understand the contents required in a forensics investigation report</li> <li>▪ understand the knowledge of evidence presentation</li> </ul> <p>6.2 Define guidelines in documenting the entire forensic investigation process Be able to document all essentials steps in an investigation process in a logical manner with details</p> <p>6.3 Develop guidelines in drafting a forensic investigation report Be able to</p> <ul style="list-style-type: none"> <li>▪ define the topics and cross-referencing required in a forensic investigation report</li> <li>▪ explain the technical details to readers who might not have sufficient technical backgrounds</li> </ul> <p>6.4 Define guidelines in presenting a case Be able to</p> <ul style="list-style-type: none"> <li>▪ define the steps in presentation</li> <li>▪ define the required supporting evidence</li> <li>▪ define the appropriate methods to present evidence to the audience with different technical backgrounds</li> </ul> <p>6.5 Present the investigation report Be able to clearly and unambiguous communicate the investigation report to court or management</p> <p>6.6 Prepare and present an investigation report professionally Be able to prepare and present an investigation report in accordance with organization's guidelines as well as any (local and international) laws and regulatory requirements, if applicable.</p>
7. Assessment Criteria	The integrated outcome UoCs requirements of this UoCs are the ability to prepare and present forensics investigation report to court or management.
Remark	