

**Information and Communications Technology Industry Training Advisory Committee  
Software Products and Software Services (SW) branch  
Unit of Competencies**

1. Title	Manage changes						
2. Code	ITSWG613A						
3. Range	Manage changes within the organization [Generic Skills - Change Management]						
4. Level	6						
5. Credit	5						
6. Competency	<table border="0" style="width: 100%;"> <tr> <td style="width: 30%; vertical-align: top;">6.1 Understand change</td> <td style="vertical-align: top;"> <u>Performance Requirement</u>            Be able to           <ul style="list-style-type: none"> <li>▪ understand the importance and need for changes</li> <li>▪ understand the implications of changes</li> </ul> </td> </tr> <tr> <td style="vertical-align: top;">6.2 Cope with changes positively</td> <td style="vertical-align: top;">           Be able to           <ul style="list-style-type: none"> <li>▪ identify if a change has occurred</li> <li>▪ evaluate the impacts resulting from the change</li> <li>▪ manage the change</li> <li>▪ document the change</li> </ul> </td> </tr> <tr> <td style="vertical-align: top;">6.3 Grasp opportunities for improvement</td> <td style="vertical-align: top;">           Be able to           <ul style="list-style-type: none"> <li>▪ minimize negative impacts resulting from the change</li> <li>▪ leverage on the change to enjoy positive outcomes which would not have been obtained if the change had not existed</li> </ul> </td> </tr> </table>	6.1 Understand change	<u>Performance Requirement</u> Be able to <ul style="list-style-type: none"> <li>▪ understand the importance and need for changes</li> <li>▪ understand the implications of changes</li> </ul>	6.2 Cope with changes positively	Be able to <ul style="list-style-type: none"> <li>▪ identify if a change has occurred</li> <li>▪ evaluate the impacts resulting from the change</li> <li>▪ manage the change</li> <li>▪ document the change</li> </ul>	6.3 Grasp opportunities for improvement	Be able to <ul style="list-style-type: none"> <li>▪ minimize negative impacts resulting from the change</li> <li>▪ leverage on the change to enjoy positive outcomes which would not have been obtained if the change had not existed</li> </ul>
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7. Assessment Criteria	The integrated outcome requirements of this UoCs are the abilities to: (i) cope with changes positively; and (ii) grasp opportunities resulting from changes for improvement.						
Remark							